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Workers' Compensation Checklist

PAPERWORK TO ACCOMPANY SUBMITTED CLAIM

☐ Employee Accident Report

☐ TN Form C20 – First Report of Injury

☐ TN Form C42 – Panel of Physicians
- to be completed and signed by employee

☐ HIPAA Medical Authorization – signed by employee

☐ TN Form C41 Wage Statement
- must reflect gross wages earned during the 52 weeks immediately preceding and including the date of injury, with the following information:
  - the total amount paid during that period
  - the employee's rate of pay (per day or per hour)
  - the average weekly earnings

☐ Written Job Description

☐ Witness Accident Report

☐ Supervisor Accident Investigation Report