

**Minutes**  
**Tennessee School Boards Risk Management Trust**  
Saturday, November 13, 2004  
Loew's Vanderbilt Plaza Hotel

The Tennessee School Boards Risk Management Trust met at Loew's Vanderbilt Plaza Hotel in Nashville on Saturday, November 13, 2004. Trust Chairman Patricia Gruenewald called the meeting to order at 6:43 p.m. Other trustees present were David Jones, Tony Tucker, Dawn Robinson, Darryl Deason, Gordon Morris, Mark Farley, Robert Stidham, and Gloria Sweet-Love. Also in attendance were Dan Tollett, Kristi Coleman, John Wilburn, John Evans, Keith Dennen and Roger Greene.

**Remarks by Chair.** Patricia Gruenewald welcomed the trustees and expressed appreciation for their attendance.

**Invocation.** David Jones gave the invocation.

**TUCKER/SWEET-LOVE**                      Motion to adopt the consent agenda.  
**MOTION CARRIED UNANIMOUSLY**

Tony Tucker asked that before other issues on the agenda were addressed if the Trust might hear from Risk Management staff who worked daily at the Trust office regarding the level of cooperation being received from the TSBA staff.

John Wilburn said that there were problems that the Risk Management staff was trying to work through. Kristi Coleman said that that both she and Alice had continuously provided support to TSBA during the time that they did not have a Finance Director. She said that she also has been providing assistance and training to the new Director of Finance. She cited several examples to show that cooperation has not been mutual:

1. TSBA administration made a direct offer to one Trust staff member to keep her on TSBA benefits without notifying the Trust administration and as a result cost the Trust an additional \$30/month for each employee for medical coverage because this employee would no longer be in the Trust group.
2. TSBA administrators repeatedly made disparaging comments to Trust staff members about how sorry they were that the benefits for Trust employees had not been worked out in advance even though every Trust employee was being taken care of.
3. TSBA staff removed the Risk Management staff from the website without notification.
4. TSBA arbitrarily deleted the Risk Management staff from the TSBA calendar that the UCT sponsors each year.
5. A TSBA administrator limited the services of the receptionist to answering the phones for Risk Management.

John Wilburn reported that the technology specialist said that he could not order a computer part for a Trust employee because he was told that he should provide only services specifically listed in the agreement and nothing more.

Dawn Robinson requested that the language of the agreement be changed to require cooperation. Keith Dennen responded that removal of the last sentence in paragraph 2h would accomplish that.

**SWEET-LOVE/FARLEY**

Motion to delete the last sentence in paragraph 2h.  
**MOTION CARRIED UNANIMOUSLY**

Tony Tucker asked if the agreement could be terminated by either party. Keith Dennen said that it could be terminated for breach of contract with a 30-day notice. He further suggested that the agreements be limited to one year.

**STIDHAM/TUCKER.**

Motion to amend the termination to June 30, 2006  
**MOTION CARRIED UNANIMOUSLY**

Ms. Gruenewald asked if anyone had any reservations about any part of the sponsorship agreement. No one responded. She specifically asked if anyone had a problem with item #1 (Changing the expiration date to June 30, 2006). No one responded. She asked if anyone had a problem with item #19 (Requiring that both agreements, if either, be accepted). No one responded. She asked if anyone had a problem with item #20 (Prohibiting disparaging remarks). No one responded.

**JONES/TUCKER.**

Motion to approve the sponsorship agreement as amended.

Chairman Gruenewald asked trustees to vote "Yes" to support and "No" to oppose the motion. She called the roll with the following results:

STIDHAM	YES
JONES	YES
ROBINSON	YES
FARLEY	YES
TUCKER	YES
SWEET-LOVE	YES
DEASON	YES
MORRIS	YES
GRUENEWALD	YES

**MOTION CARRIED UNANIMOUSLY**

**SWEET-LOVE/TUCKER**

Motion to approve the Administrative Services Agreement as amended.

STIDHAM	YES
JONES	YES
ROBINSON	YES
FARLEY	YES
TUCKER	YES
SWEET-LOVE	YES
DEASON	YES
MORRIS	YES
GRUENEWALD	YES

**MOTION CARRIED UNANIMOUSLY**


Mark Farley asked TSBA President Gordon Morris in the spirit of cooperation to invite the Trust Administrator to attend the TSBA BOD meeting on Sunday for the purpose of explaining the agreements and responding to questions. The TSBA president declined the request and said that it might be done sometime in the future.

The meeting was adjourned to an executive session at 7:09 p.m.

Respectfully submitted,



Dan Tollett  
Trust Administrator



Patricia Gruenewald  
Chairman